

PCS CASE STUDY – INDICATIVE OUTLINE

ASSOCIATE MEMBERSHIP

Associate membership candidates can use this indicative outline to help structure their Professional Competence Statement (PCS) case studies.

You must use **one to two case studies** to demonstrate all 7 competencies within the PCS: C1, C2, C7, C8, C9, C10 and C11. For guidance on how to identify an appropriate case study, see section 4 of Associate Membership Guidance June 2019 at: www.rtpi.org.uk/associate.

After drafting your case study, you **must** go back to the **competency criteria** in the guidance – are any criteria missing or weak? If so, you will be unsuccessful. Consider introducing another case study, or providing further explanation on the ‘weak’ criteria within the existing case study.

CASE STUDY – EXAMPLE STRUCTURE FOR ASSOCIATE

INTRODUCTION – SET THE SCENE AND YOUR ROLE

- Set out **relevant background information** and the **policy context** to the case study.
- Set out the timetable, duration or dates this case study covers. If the case study was part of a wider project, make this clear.
- Explain your role within the case study – how do you engage with the planning process?

BODY – ROLE OF PLANNING / PLANNING CONTEXT

- Discuss the planning process and context.
- How does the planning system operate?
- How have you gained a greater awareness of planning issues?
- How have you acted in a professional manner?

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TOPICS TO COVER WITHIN BODY OF CASE STUDY

- **Stakeholder engagement.** E.g. Identify stakeholders and discuss their role.
- **Legal issues.** E.g. What legislation was relevant? How does the legal system operate within your planning context?
- **Political issues.** E.g. What are the political influences which operate in your planning context?
- Refer to a **specific clause** of the **RTPI Code of Professional Conduct** and demonstrate compliance.
- **Minimise reputational risk and build trust in profession.** E.g. How did you act to minimise reputational risk to the profession and build trust in planning?
- **Economic issues.** E.g. What economic issues were considered and how does this show that economics is an important consideration in the planning process?
- **Sustainability and climate change issues.** E.g. Why was it important to consider sustainability? What role does planning play in mitigating against the effects of climate change?

CONCLUSION – REFLECT ON OUTCOMES, YOUR LEARNING AND DEVELOPMENT

- What was the outcome or (if on-going) what is the current status of the project?
- What do you **think went well** in the project and why?
- What **did not go well** and why?
- How would you **improve your future practice** because of your experience?